



Safety and Risk Management

2017 Handling Dangerous Goods Training Schedule

1. Purpose: Communicate dates and locations for handling dangerous goods training to the VCU and VCU Health communities.
2. Scope / Applicability: Training is mandatory for any VCU or VCU Health employee who receipts for, prepares (packs, marks, labels) packages for shipment, or signs shipping documentation. It is illegal to ship dangerous goods without proper and current training.
 - Training focuses on International Air Transport Association (IATA) and US Department of Transportation (DOT) regulations as related to the shipment of infectious substances, dry ice, and hazardous chemicals. Examples of dangerous goods include, but are not limited to, infectious agents, biological substances, patient specimens, hazardous chemicals, genetically modified organisms or plants, and dry ice.
 - Training completion certificates are provided to those who attend the training session and successfully complete a written assessment. They are valid for two years.
3. Schedule:

<i>Pre-registration is NOT required. Please be on time as those arriving more than 10 minutes after the training session begins will NOT be permitted to take the written assessment *.</i>			
<i>Training date</i>	<i>Day</i>	<i>Location</i>	<i>Time</i>
February 8, 2017	Wednesday	George Ben Johnston Auditorium	9:00 am – 12:00 pm
April 12, 2017	Wednesday	George Ben Johnston Auditorium	9:00 am – 12:00 pm
June 14, 2017	Wednesday	George Ben Johnston Auditorium	9:00 am – 12:00 pm
August 9, 2017	Wednesday	George Ben Johnston Auditorium	9:00 am – 12:00 pm
October 10, 2017	Tuesday	George Ben Johnston Auditorium	9:00 am – 12:00 pm
December 12, 2017	Tuesday	George Ben Johnston Auditorium	9:00 am – 12:00 pm
Notes			
* Anyone who ships dangerous goods by air must be trained and assessed every two years. To fulfill this requirement, employees may either attend the sessions outlined in the above schedule and hosted by Safety and Risk Management (SRM) at no cost or may obtain training from a third party vendor. SRM recommends “re-training” occur prior to expiration of the current training completion date as individual requests for emergency training to meet individual shipping needs cannot be accommodated.			
Schedule is subject to change.			
Please call 828-1392 in advance to confirm location and time. Email questions to either Eric Fidler at efidler@vcu.edu or Mike Elliott at mtelliot@vcu.edu.			